

FEE DOCUMENT

B.A. (Hons.) English

(Full Time Under Graduate Program)

Duration: Three Years (Semester Based)

Part A: Fee Structure (INR) - Session (2019-20)

| Particulars | I Year (2019-20) | | II Year (2020-21) | | III Year (2021-22) | |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | 1st Installment | 2nd Installment | 1st Installment | 2nd Installment | 1st Installment | 2nd Installment |
| 1. ALL INDIA CATEGORY (60% SEATS) | | | | | | |
| Admission Fee (One Time, Non Refundable) | 10,000 | – | – | – | – | – |
| Tuition Fee | 30,000 | 30,000 | 31,500 | 31,500 | 33,075 | 33,075 |
| Academic Services Fee | 12,800 | 3,300 | 12,600 | 3,600 | 19,900 | 3,900 |
| Security Deposit (Refundable) | 5,000 | – | – | – | – | – |
| Sub-Total | 57,800 | 33,300 | 44,100 | 35,100 | 52,975 | 36,975 |
| Total | 91,100 | | 79,200 | | 89,950 | |
| 2. UTTARAKHAND STATE CATEGORY (40% SEATS) | | | | | | |
| Admission Fee (One Time, Non Refundable) | 10,000 | – | – | – | – | – |
| Tuition Fee | 22,200 | 22,200 | 23,310 | 23,310 | 24,476 | 24,476 |
| Academic Services Fee | 12,800 | 3,300 | 12,600 | 3,600 | 19,900 | 3,900 |
| Security Deposit (Refundable) | 5,000 | – | – | – | – | – |
| Sub-Total | 50,000 | 25,500 | 35,910 | 26,910 | 44,376 | 28,376 |
| Total | 75,500 | | 62,820 | | 72,752 | |

Note:

- 40% Seats of the intake in the program are reserved for UK Domicile candidates and will be allotted purely on first come first serve basis. The decision of the University in this respect is not open to question.
- Please see overleaf for fee/scholarship/withdrawal related rules.

Part B: Terms & Conditions

1. The fee is charged annually and in advance. However, on request and for the convenience of the students, the University allows an option for making the fee payment in two installments (first in the month of June and the second, in November, irrespective of the date of result and starting date of semester).
2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY', payable at Dehradun. Payment by cheque or cash shall not be accepted.
3. A Uniform Imprest of Rs. 8,500/- shall be payable at the time of admission which includes 3 Trousers, 3 Shirts (full sleeves), 1 T-shirt, 1 Track Suit, 1 Tie, 1 Blazer, 1 Pullover and 1 Bag which shall be provided only once at the time of admission.
4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.
5. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document, as applicable to the student, at the time of admission. For the subsequent years, if any, the student shall be required to pay the fee as per the Fee Document, as applicable at the time of admission, for the respective year(s).
6. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
7. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

Part C: Fee Deposit Schedule & Late Fee Rules

Annual Fee is required to be paid at the time of admission and at the beginning of every academic year. The last date for payment of fee for new Admissions will be as mentioned in the respective Provisional Admission letter or before the commencement of the Program, whichever is earlier. In case the student has requested and is allowed for payment of the fee in installments, late fee rules would be applicable as mentioned below (from second installment onwards):

| LATE FEE RULE | FIRST INSTALLMENT | SECOND INSTALLMENT |
|------------------------------|-------------------|--------------------|
| Last date for depositing fee | 30th June | 30th November |
| Late Fee Rs.500/- up to | 15th July | 15th December |
| Late Fee Rs.1,000/- up to | 31st July | 31st December |

Names of students who fail to pay their Fee up to 31st July (1st Installment) or up to 31st December (2nd Installment) shall be struck-off the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 10,000/-

The above rules shall be applicable even if partial fee is outstanding.

Part D: Admission Withdrawal & Fee Refund Policy

1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
2. The following refund policy will apply ONLY if the student has properly filled-in and submitted the admission withdrawal form.
3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
4. **Registration Fee of Rs. 1250/- and an Admission Fee of Rs. 10,000/- are non-refundable** under any circumstances whatsoever.
5. The dates mentioned in this Policy will apply irrespective of the date of admission.
6. **The last date of admission is 31st July, 2019.**
7. **Refund Policy for Program Fees:** The applicable amount of deduction has been kept as per below table depending upon date of submission of application of withdrawal by the student.

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION | DEDUCTION FROM AGGREGATE FEES |
|---|-----------------------------------|
| On or before 16th July, 2019 | Rs. 5,000/- as Processing Charges |
| 17th to 31st July, 2019 | 10% of Annual Fees |
| 1st August, 2019 to 15th August, 2019 | 20% of Annual Fees |
| 16th August, 2019 to 30th August, 2019 | 50% of Annual Fees |
| On or after 31st August, 2019 | 100% of Annual Fees |

Note:

a. *Above refund policy is effective for Academic Session 2019-20.

b. Aggregate Fees for above purpose includes Annual Tuition Fees and Academic Services Fees for the Year.

c. The dates mentioned in this Policy will apply irrespective of the date of admission.

d. In case, deductible amount is more than the amount paid by the student against Annual fees, differential amount will be adjusted from any other amount paid by the student including security deposit.

8. The amount refundable shall be calculated on the basis of date of submission of application for withdrawal. The refund shall be on a "first come first serve" basis. All refunds shall be calculated on the basis of Annual Academic fee i.e. including both instalments.
9. Students who are expelled or whose names are struck-off the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason shall not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
10. In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and **before** the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted **after** the date of registration, only the Security deposit shall be refunded, after adjustment of annual fee payable for that year and dues, if any.

11. In case of a student seeking withdrawal on account of not getting promoted to the next academic year, the Security deposit along with the advance fee for the subsequent year, if deposited, shall be refunded after adjustment of dues, if any.
12. No interest is paid on refund of any fees/deposit.
13. In case of any dispute, the decision of the Vice Chancellor, IMS Unison University would be final and binding.
14. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

Part E: University Scholarship Policy

IMS Unison University recognizes the meritorious students by providing different types of financial aid in the form of scholarship at the time of admission. As a social responsibility, the University promotes and encourages the youth of the State to seek higher education by facilitating them with Scholarship. The University Scholarship details are as follows:

A. FOR STUDENTS ADMITTED UNDER UTTARAKHAND CATEGORY

- Applicable for Permanent residents of Uttarakhand for whom 40% of the seats are reserved
- Applicable for all Programs
- Applicable for the complete duration of the Program.

| CRITERIA | SCHOLARSHIP |
|---|---------------------|
| Valid Uttarakhand Domicile Certificate at the time of admission | 26 % of Tuition Fee |

B-G. FOR STUDENTS ADMITTED UNDER ALL INDIA CATEGORY

B. MERIT BASED SCHOLARSHIPS

- For students taking admission under All India Category only in all UG/PG Programs
- Applicable for only First Year of the Program.

| CRITERIA | SCHOLARSHIP |
|--|----------------------|
| Aggregate marks of 95% and above in Class XII Board Examination/Graduation | 100 % of Tuition Fee |
| Aggregate marks of 90% to less than 95 % in Class XII Board Examination/Graduation | 90 % of Tuition Fee |
| Aggregate marks of 85% to less than 90% in Class XII Board Examination/Graduation | 75 % of Tuition Fee |
| Aggregate marks of 80% to less than 85% in Class XII Board Examination/Graduation | 50 % of Tuition Fee |
| Aggregate marks of 75% to less than 80% in Class XII Board Examination/Graduation | 15 % of Tuition Fee |
| Aggregate marks of 60% to less than 75% in Class XII Board Examination/Graduation | 10 % of Tuition Fee |

- For computation of Graduation/Class XII marks, no rounding off shall be done.
- This scholarship shall not be given to a candidate having any backlog at the time of admission.
- Class XII marks shall exclude Physical Education/ Fine Arts/ Performing Arts/ Vocational/ Non-written subjects.
- Students having grades instead of marks in qualifying exam shall be required to submit an equivalence certificate from their Institution in the absence of which the University shall convert their grades into marks using its own rules.

C. SCHOLARSHIP FOR GIRL STUDENTS

- For students taking admission under All India Category only in all UG/PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA | SCHOLARSHIP |
|-----------------|---------------------|
| Girl Candidates | 10 % of Tuition Fee |

D. SCHOLARSHIP FOR WARDS OF DEFENCE* PERSONNEL

- For students taking admission under All India Category only in all UG/PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA | SCHOLARSHIP |
|-------------------------------------|---------------------|
| Wards of serving Defence Personnel* | 10 % of Tuition Fee |

*Defence Services: Army, Navy & Air Force

E. SCHOLARSHIP FOR IUU ALUMNI

- For students taking admission under All India Category only in all PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA | SCHOLARSHIP |
|---|---------------------|
| Applicant has completed his/her UG Program at the IMS Unison University | 10 % of Tuition Fee |

F. SCHOLARSHIP FOR APPLICANTS FROM NORTH EAST STATES, J&K & SAARC COUNTRIES

- For students of North East, Jammu & Kashmir & SAARC Countries taking admission in all UG & PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA | SCHOLARSHIP |
|---|---------------------|
| Proof of Domicile of North East States/J&K or Valid Passport in case of SAARC Countries | 25 % of Tuition Fee |

G. MERIT BASED SCHOLARSHIPS AFTER FIRST YEAR OF THE PROGRAM (ALL UG/PG PROGRAMS)

- For students taking admission under **All India Category** only in all UG/PG Programs
- **Based on CGPA achieved** at the end of the previous year
- Applicable for one year only.

| CRITERIA | SCHOLARSHIP |
|------------------------|---------------------|
| CGPA of 9.50 and above | 90 % of Tuition Fee |
| CGPA of 9.00 to 9.49 | 50 % of Tuition Fee |
| CGPA of 8.50 to 8.99 | 25 % of Tuition Fee |
| CGPA of 8.00 to 8.49 | 10 % of Tuition Fee |

- Scholarship shall not be awarded in the following cases:
 - Student failing in any paper
 - Shortage of attendance
 - Indulging in acts of indiscipline.
- Other terms & conditions as defined in Scholarship norms.

Scholarships by Social Welfare Department

In addition to the scholarships offered by the University, a student may apply to the scholarship provided by the Social Welfare Department of their respective State.

Such Scholarships are disbursed directly to the eligible students by the respective Social Welfare Departments, there shall be no onus on the University for facilitation or liaison with the respective Department.

Scholarship Norms

1. University scholarships are not matter of right and are granted under the sole prerogative of the University.
2. A candidate shall be entitled to only one of the University scholarships based solely on fulfilment of eligibility.
3. The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay the scholarship amount to the University.
4. Any student repeating the first year shall not be entitled to scholarship.
5. In addition to the University scholarships mentioned above, a student may apply for the scholarship provided by the Social Welfare Department of their respective State. However, as such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department.
6. The University reserves the right to alter/withdraw the scholarship without any explanation/notice.
7. The decision of the Vice Chancellor on any matter relating to the University Scholarship policy shall be final and is not open to question.
8. Scholarship seats are limited.
9. Candidates eligible for Scholarships, as above, are required to submit application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In absence of relevant mark sheets, direct admission and scholarship application will not be considered.
10. All disputes are subject to Dehradun jurisdiction.

Part F: Declaration (To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part E) are subject to the exclusive jurisdiction of Courts of Dehradun.

Signature of Candidate

Name_____

Date_____ Place_____

Signature of Parent / Guardian

Name_____

Date_____ Place_____