

FEE DOCUMENT

CHO (CERTIFICATE IN HOSPITALITY OPERATIONS)

(Duration : One year)

Part A: Fee Structure (INR) - Session (2022-23)

For candidate from Economically Weaker Section (EWS)

Particulars	1st Installment (in Rs)	2nd Installment (in Rs)
ADMISSION FEE (ONE TIME, NON-REFUNDABLE)	10,000	
TUITION FEE	Nil	Nil
SECURITY DEPOSIT -(REFUNDABLE)	5,000	
ACADEMIC SERVICE FEE	13,000	3,000
Total	28,000	3,000
Grand Total	31,000	

For other candidates

Particulars	1st Installment (in Rs)	2nd Installment (in Rs)
ADMISSION FEE (ONE TIME, NON-REFUNDABLE)	10,000	
TUITION FEE	9,000	5,000
SECURITY DEPOSIT -(REFUNDABLE)	5,000	
ACADEMIC SERVICE FEE	13,000	3,000
Total	37,000	8,000
Grand Total	45,000	

Note

Five (5) seats of the intake in the program are reserved for Economically Weaker Section (EWS) of UK Domicile candidates and will be allotted purely on first come first serve basis. The decision of the University in this respect is not open to question

Part B: Terms & Conditions

- 1 The University allows an option for making the fee payment in two installments (first in the month of June and the second, in November, irrespective of the date of result and starting date of the semester).
- 2 The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY, payable at Dehradun. Payment by cheque or cash shall not be accepted.
- 3 An imprest of Rs. 8,500/- shall be payable at the time of admission which includes day uniform, practical uniform & tool kit.
- 4 All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues if any.
- 5 In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document, as applicable to the student, at the time of admission. For the subsequent years, if any, the student shall be required to pay the fee as per the Fee Document, as applicable at the time of admission, for the respective year(s).
- 6 All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 7 All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of the Courts of Dehradun.

Part C: Admission Withdrawal & Fee Refund Policy

- 1 All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- 2 The following refund policy will apply ONLY if the student has properly filled-in and submitted the admission withdrawal form.
- 3 In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- 4 Registration Fee of Rs. 1000/- and an Admission Fee of Rs. 10,000/- are non-refundable under any circumstances whatsoever.
- 5 The dates mentioned in this Policy will apply irrespective of the date of admission.
- 6 The last date of admission is 31st July, 2022.
- 7 Refund Policy for Program Fees: The applicable amount of deduction has been kept as per below table depending upon date of submission of application of withdrawal by the student.

DATES OF SUBMISSION OF WITHDRAWAL APPLICATION	DEDUCTION FROM AGGREGATE FEES
On or before 16 th July, 2022	Rs. 5,000/- as Processing Charges
17 th to 31 st July, 2022	10% of Annual Fees
1 st August, 2022 to 15 th August, 2022	20% of Annual Fees
16 th August, 2022 to 30 th August, 2022	50% of Annual Fees
On or after 31 st August, 2022	100% of Annual Fees

Note:

- Above refund policy is effective for Academic Session 2022-23.
- Aggregate Fees for above purpose includes Annual Tuition Fees and Academic Services Fees for the Year.
- The dates mentioned in this Policy will apply irrespective of the date of admission.
- In case, deductible amount is more than the amount paid by the student against Annual fees, differential amount will be adjusted from any other amount paid by the student including security deposit.

- The amount refundable shall be calculated on the basis of date of submission of application for withdrawal. The refund shall be on a "first come first serve" basis. All refunds shall be calculated on the basis of Annual Academic fee i.e. including both instalments.
- Students who are expelled or whose names are struck-off the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason shall not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any.
- In case the application for withdrawal is submitted after the date of registration, only the Security deposit shall be refunded, after adjustment of annual fee payable for that year and dues, if any.
- In case of a student seeking withdrawal on account of not getting promoted to the next academic year, the Security deposit along with the advance fee for the subsequent year, if deposited, shall be refunded after adjustment of dues, if any.
- No interest is paid on refund of any fees/deposit.
- In case of any dispute, the decision of the Vice Chancellor, IMS Unison University would be final and binding.
- All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

Part D: Declaration

(To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of Courts of Dehradun.

Signature of Candidate

Name _____
Date _____ Place _____

Signature of Parent / Guardian

Name _____
Date _____ Place _____