

## FEE DOCUMENT (2023-24)

### MBA (Master of Business Administration)

Two-Year Semester Based, Full-Time Postgraduate Programme

#### Part A: Fee Structure (INR)

Particulars	1st Year		2nd Year	
	1st Installment	2nd Installment	1st Installment	2nd Installment
Admission Fee (One-Time, Non-Refundable)	1,000	–	–	–
Counselling and CRM Platform Fee (Non-Refundable)	15,000	–	–	–
Tuition Fee	1,50,000	1,50,000	1,60,000	1,60,000
University Enrollment Fee	1,000	–	–	–
University Examination Fee	3,500	3,500	3,500	3,500
Library and E-Resources Fee	2,000	2,000	2,000	2,000
Medical Insurance Fee	500	–	500	–
University Events, Activities and Convocation Fee	3,750	3,750	3,750	3,750
Security Deposit (Refundable)	5,000	–	–	–
<b>Sub-Total</b>	<b>1,81,750</b>	<b>1,59,250</b>	<b>1,69,750</b>	<b>1,69,250</b>
<b>TOTAL</b>	<b>3,41,000</b>		<b>3,39,000</b>	

**Note:**

An additional amount of Rs. 40,000 for National Study Tour or Rs. 1,00,000 for International Study Tour will be payable in the 2nd Installment of the First-year fee.  
Students of MBA Programme will mandatorily opt for either the National Study Tour, or the International Study Tour.

#### Part B: Terms and Conditions

- The fee is payable annually in advance. However, on the request and for the convenience of the students, the University may allow the fee payment in two installments (first in the month of June and the second in November, irrespective of the date of result and starting date of Semester/Trimester).
- The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favour of 'IMS UNISON UNIVERSITY', payable at Dehradun. No Payment will be accepted by Cheque or Cash.**
- Uniform Imprest of Rs. 12,000 will be payable at the time of admission. The Uniform set will include 3 Trousers, 3 Shirts (Full-Sleeves), 1 Tie, 1 Blazer, 1 Upper Hoodie and 1 Sweater (Half-Sleeves) which will be provided at the time of admission.
- All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by the University from the students under the name 'Deposits' are refundable subject to the University rules. The security deposit will be refunded only when the student completes his / her entire Programme from the University or withdraws from the University, and after adjusting dues, if any.

5. All security deposits paid by the students shall be non-interest bearing.
6. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document applicable to the student at the time of admission.
7. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
8. All disputes arising out of, or in connection with this, are subject to the exclusive jurisdiction of Courts of Dehradun.

### Part C: Fee Deposit Schedule and Late Fee Rules

LATE FEE RULE	FIRST INSTALLMENT	SECOND INSTALLMENT
Last date for depositing fee	30th June	30th November
Late Fee Rs.500, up to	15th July	15th December
Late Fee Rs.1,000, up to	31st July	31st December
Names of students who fail to pay their fee up to 31st July (1st Installment) or up to 31st December (2nd Installment) shall be struck-off from the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar, and on approval, they shall be required to pay a re-admission fee of Rs. 15,000		

(The above rules shall be applicable even if partial fee is outstanding)

### Part D: Admission Withdrawal and Fee Refund Policy

1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
2. Admission Fee of Rs. 1,000 and Counselling and CRM Platform Fee of Rs. 15,000 (Total Rs 16,000) are non-refundable under any circumstances whatsoever, irrespective of the date of submission of the withdrawal application.
3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or in case the student absents himself/herself from the University without any intimation, then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
4. The last date of admission is 31st July, 2023.
5. Refund Policy for Programme Fee is as given below:

DATES OF SUBMISSION OF WITHDRAWAL APPLICATION	DEDUCTION FROM TUITION FEES
On or before 15th July, 2023	Nil
16th July to 31st July, 2023	10%
1st August, 2023 to 15th August, 2023	20%
16th August, 2023 to 30th August, 2023	50%
On or after 31st August, 2023	100%

6. Students who are expelled or whose names are struck-off from the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason will not be entitled for any refund of fee. Only the security deposit, after recovery of any dues, will be refunded.
7. In case of a student seeking withdrawal from the Programme of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the last date of registration, only the Security deposit will be refunded, after adjustment of annual fee payable for that year, and dues, if any.
8. In case of any dispute, the decision of the Vice-Chancellor, IMS Unison University will be final and binding.

## Part E: Scholarship Policy 2023-24

Scholarship applications will be entertained only for admissions taken by 31st July, 2023, with full fee and meeting the eligibility criteria. Scholarships are not applicable on Ph.D. programmes.

CRITERIA		MAXIMUM SEATS	SCHOLARSHIP ON TUITION FEE	DURATION OF SCHOLARSHIP
A.	Domicile	Applicable for permanent residents of respective states/region on production of Proof of domicile of respective states or valid passport/citizenship card in the case of SAARC Countries.		
1.	UK	Upto 40% of seats	26%	Entire duration
2.	J&K	Upto 5% of seats	25%	Entire duration
3.	Northeast States	Upto 5% of seats	25%	Entire duration
4.	SAARC Countries	Upto 10% of seats	25%	Entire duration
B.	Merit-UG Programmes (ISC/CBSE Boards only)	Aggregate percentage of Class 12 <sup>th</sup> in Year 2023 will be calculated on the basis of marks scored in English and three academic subjects (compulsorily including subjects of eligibility and excluding Physical Education, Fine Arts, Performing Arts or any Vocational/Non-Written subjects). These subjects will be considered for respective/selected disciplines. No rounding-off shall be done for calculation of percentage. This scholarship shall not be given to a candidate having any backlog at the time of admission. Students having grades instead of marks in qualifying exam shall be required to submit an Equivalence Certificate from their institution in the absence of which, the University shall convert their grades into marks using its own rules.		
1.	75% - 80%		10%	For First Year only
2.	Above 80% - 85%		15%	For First Year only
3.	Above 85% - 90%		25%	For First Year only
4.	Above 90% - 95%		50%	For First Year only
5.	Above 95%		90%	For First Year only
C.	Merit-MBA Programme	Limited to 10% seats on first-come-first-served basis		
1.	90 percentile CAT/XAT or GMAT 650/ GRE 161		90%	For First Year only
2.	85 percentile CAT/XAT or GMAT 600/ GRE 157		50%	For First Year only
3.	80 percentile CAT/XAT or GMAT 500/ GRE 149		25%	For First Year only
D.	Girl Student		10%	Entire duration
E.	IUU Alumni	Students taking admission in PG Programmes who have completed their Graduation from IUU in 2023, without any back paper.		
1.	CGPA of 9.50 and above		25%	For First Year only
2.	CGPA of 9.00 to 9.49		20%	For First Year only
3.	CGPA of 8.50 to 8.99		15%	For First Year only
4.	CGPA of 8.00 to 8.49		10%	For First Year only
F.	Wards of Defence/CAPF Personnel (Serving/Retired)	Scholarship to be provided on submission of Discharge Book/Serving Certificate from the organisation.		
		25%		For First Year only
G.	Wards of Martyrs of Defence CAPF Personnel	<ul style="list-style-type: none"> <li>Discharge Book</li> <li>Martyrs Certificate</li> </ul>		
		100%		Entire duration

H.	Scholarship from 2nd Year onwards - 2024	Eligible for students who have not failed in any subject and have not been debarred due to shortage of attendance/indiscipline and have not been found indulged in any indiscipline matter/violation of law within or outside the campus in the previous academic year of the programme.	
1.	CGPA of 9.50 and above	90%	For One Year only
2.	CGPA of 9.00 to 9.49	50%	For One Year only
3.	CGPA of 8.50 to 8.99	25%	For One Year only
4.	CGPA of 8.00 to 8.49	10%	For One Year only

### Scholarship Norms

- University scholarship is not a matter of right and is granted under the sole prerogative of the University.
- Scholarship seats are limited (first-come-first-served basis).
- Merit based scholarship shall not be awarded in the following cases:
  - Merit based scholarship is not given on repeat of an academic year
  - Student failing in any subject
  - Having shortage of attendance
  - Indulging in acts of indiscipline.
- A candidate shall be entitled to only one of the University scholarships based solely on fulfillment of eligibility.
- The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay back the scholarship amount to the University.
- Any student repeating an academic year shall not be entitled to scholarship in following academic session.
- A student may apply for the scholarship provided by the Social Welfare Department of their respective State. However, all such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department. In case the student opts for the aforesaid scholarship, he/she will not be eligible for any other scholarship of the University.
- The University reserves the right to alter/withdraw the scholarship without any prior notice.
- Candidates eligible for Scholarships, as above, are required to submit an application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In the absence of relevant mark sheets, admission and scholarship applications will not be considered.
- The decision of the Vice-Chancellor on any matter relating to the University Scholarship policy shall be final and binding.

### Part F: Declaration *(To be signed by the Candidate and Parent/Guardian)*

I have carefully read and understood the terms and conditions mentioned in this Fee Document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of the Courts of Dehradun only.

Signature of Candidate

Signature of Parent / Guardian

Name \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_ Place \_\_\_\_\_

Date \_\_\_\_\_ Place \_\_\_\_\_